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UNITED STATES  
BANKRUPTCY COURT  
PATRICIA GRAY, CLERK

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Jointly Administered Under:  
Case No.: BK-N 01-31627  
Chapter 11

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Chapter 11

## Chapter 11

Hearing Date: NA  
Hearing Time: NA

- (1) ORDER DESIGNATING MEGA CASE(S) PURSUANT TO 28 U.S.C. § 156(c)  
(2) ORDER DIRECTING DOCUMENT COPY REQUIREMENTS  
(3) ORDER RE: COPY SERVICE PROVIDER; and  
(4) ORDER RE: SPECIAL EMPLOYEE OF DEBTOR(S) ESTATE

Upon the Ex Parte Application of the Clerk, and after due deliberation and sufficient cause appearing therefore,

**(1) Mega case designation:**

**IT IS ORDERED**, that the above-entitled bankruptcy case(s) are designated as mega case(s) pursuant to the requirements of 28 U.S.C. §156(c);

(2) **Document Copy Requirements:**

**IT IS ORDERED** that all parties are required to file an original and three copies (plus the number of copies to be returned to the filing party) of all pleadings, papers or documents, with the exception of the following documents, which will require the number of copies noted below:

### Adversary Summons:

Original and four copies

### Amendment to Schedules:

Original and eight copies

### Appeal or Cross Appeal:

Original and five copies, plus

one for each party named to an appeal

SCANNED

1	Appeal - Designation of Contents of Record:	Original and four copies
2	Appeal - Statement of Issues:	Original and four copies
3	Chapter 11 Disclosure Statement:	Original and four copies
4	Chapter 11 Monthly Operating Report:	Original and four copies
5	Chapter 11 Plan of Reorganization:	Original and four copies
6	Order:	Original and six copies
7	Order Shortening Time:	Original and five copies
8	Proof of Claim:	Original and two copies

9       (3) **Copy Service Provider:**

10       **IT IS ORDERED** that the Debtor(s) in the above-entitled case(s), in order to  
11 respond efficiently and economically to requests for reproduction of pleadings and  
12 other papers or documents filed in the above-entitled case(s), shall make  
13 arrangements for an independent copy service provider to handle all photocopy  
14 requests. The designation of the copy service provider shall be subject to final  
15 approval of the Court. The copy service provider shall be required to meet the  
16 requirements listed in the Clerk's Ex Parte Application.

17       (4) **Special employee(s) of the Debtor(s) estate:**

18       **IT IS ORDERED** that the Clerk is authorized to utilize the services of one or  
19 more "special employee(s) of Debtor(s)' estate", to be employed by the Debtor(s)'  
20 estate pursuant to 28 U.S.C. §156(c) to perform services for the court under the  
21 direction of the Clerk of Court which pertain to the provision of notices, dockets,  
22 calendars, and other administrative information to parties in connection with the  
23 above-entitled bankruptcy case(s) filed by the Debtor(s) under Title 11 of the United  
24 States Code, and that the costs and expenses incurred in the employment of "special  
25 employee(s) of Debtor(s)' estate" shall constitute administrative expenses of the  
26 Debtor(s) estate to be paid by the Debtor in the ordinary course of business.

1           **IT IS FURTHER ORDERED** that the Debtor(s), or the Debtor(s)'s attorney, shall  
2 make arrangements to provide temporary employees through either an independent  
3 employment service or through the Debtors' own human resources office to serve as  
4 "special employee(s) of Debtor(s)' estate."

5           The costs and expenses incurred for paying an independent employment  
6 service for providing such temporary employees for use by the Clerk shall constitute  
7 administrative expenses of the Debtor(s) estate to be paid by the Debtor in the  
8 ordinary course of business. The party making the arrangements to provide  
9 temporary employees through an independent employment service to serve as  
10 "special employee(s) of Debtor(s)' estate" shall designate one individual within their  
11 office to act as the contact person with whom the Clerk will communicate.

12           If the Debtors' own human resources office is used to provide temporary  
13 employee(s) to serve as "special employee(s) of Debtor(s)' estate," the Debtors' shall:  
14 (1) pay such temporary employee(s) directly; and (2) designate one individual within  
15 their office to act as the contact person with whom the Clerk will communicate  
16 regarding the "special employee(s) of Debtor(s)' estate."

17           The Clerk shall determine the number of temporary employees needed and the  
18 period of time for which they are needed. The temporary employee(s) shall be under  
19 the direct supervision of the Clerk's and/or Clerk's office staff designated by the Clerk  
20 while performing services for the court.

21           The Clerk will ensure that said "special employee(s) of Debtor(s)' estate" are  
22 not former or current employee(s) of the Debtor(s)' estate and ensure that said  
23 "special employee(s) of the Debtor(s)' estate" are approved by the U.S. Marshal to  
24 work in the C. Clifton Young Federal Building. The Clerk will have final approval of  
25 the individual(s) designated to be hired as such "special employee(s) of Debtor(s)'  
26 estate". The Clerk will require that any "special employee(s) of Debtor(s) estate" sign

1 the "Waiver Agreement for Special Employees of Debtor's Estates." The Clerk will  
2 have the flexibility to utilize replacement "special employee(s) of Debtor(s)' estate"  
3 in the event of resignation or termination of the employment of any person so  
4 designated.

5 The "special employee(s) of Debtor(s)' estate" shall work at the offices of the  
6 Clerk under the direction of the Clerk on weekdays during business hours as  
7 designated by the Clerk, and shall perform the type of services listed in the Clerk's  
8 Ex Parte Application in each of the above-referenced case(s).

9 **IT IS FURTHER ORDERED** that the Clerk's Ex Parte Application is granted in  
10 all other respects; and

11 **IT IS FURTHER ORDERED** that the Clerk is authorized to execute such  
12 documents, and Debtor and/or Debtor's counsel are authorized to take such action,  
13 make such payment and do such other things as may be necessary to implement and  
14 effectuate the terms of this order.

15 **IT IS FURTHER ORDERED**, service by mail of this order shall be made by the  
16 Clerk and limited to Debtor(s)' counsel, counsel for the Creditors' Committee, the  
17 United States Trustee, and all parties in interest that have filed notice of appearance  
18 or requests to receive notices and pleadings in the above-entitled case(s) at the date  
19 of this order.

20  
21 DATED this 14th day of May, 2001

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25 United States Bankruptcy Judge  
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